



COED GLAS PRIMARY SCHOOL

PTA AGENDA

9:00am – 10:30am FRIDAY 27 April 2018

- 1. Welcome and Apologies**
- 2. Action Points from last meeting**
 - 2.1 Briefly address urgent issues and move non-urgent matters to AOB or postpone to next meeting.
- 3. Review Afternoon Tea**
 - 3.1 Brief review of what went well
 - 3.2 Learning points to consider.
- 4. Spice Time Credits**
 - 4.1 Background to the change of criteria for issuing Time Credits
 - 4.2 New system for Coed Glas
- 5. General Data Protection Regulations (GDPR)**
 - 5.1 Review what data we currently hold and be transparent about what the data is used for.
 - 5.2 Ensure we comply with GDPR and adopt a system for reporting breaches.
- 6. Planning for Summer Fair**
 - 6.1 Outline plan
 - 6.2 What is required from school and volunteers to make event successful
 - 6.3 Establish a Fair Committee and set meeting to allocate tasks.
- 7. Succession Planning**
 - 7.1 Discuss future intentions of committee members
 - 7.2 Discuss requirements for a successful handover
- 8. Any Other Business (AOB)**
 - 8.1 Newsletter
 - 8.2 Next meeting