



COED GLAS PRIMARY SCHOOL

Tŷ Glas Avenue, Llanishen, Cardiff, CF14 5DW

frontdesk@coedglasprimary.co.uk

029 2075 4862

Headteacher: Mrs Sophie Notley

Deputy Headteacher/DSP: Miss Nicole Shapley

Assistant Headteacher/ALNCo: Mrs Lisa Thomas

14th July 2025

End of term: Friday 18th July

Start of Autumn term: Wednesday 3rd September

Dear Parents/Carer,

From trips to the beach, donkeys, cooking, building, author events, competitions, woodland walks and a full on musical! It is never quiet at Coed Glas.





Thank you to every member of staff who always does their utmost. Thank you to parents and carers for your support throughout the year and to the PTA who have organised several events, raising a significant amount of money that goes directly back to support the children from playground equipment repairs to resources.



Thank you especially to Chris Thomas and Stuart Smith - two parents who have run Y5/6 boys football all year. We couldn't have managed without you!

Goodbyes:

On Thursday we say goodbye to Mrs Westgarth as she retires from teaching after 28 years at Coed Glas. Over this time she has taught so many children and supported the leadership team as a manager. We will all miss her very much but I am certain she won't stay away for long!

Miss Fielding is also leaving us at the end of the week. Miss Fielding has been a teaching assistant in Foundation Phase and in more recent years as Receptionist on our front desk. Her kindness and compassion will be greatly missed by everyone. We wish her all the luck in the world in her new job - they are very lucky to have her.

Miss Poultney is also leaving us this summer. We wish her lots and lots of luck for her teaching career.

Miss Barrett is taking sabbatical leave from September in order to do a PGCE. We wish her all the best for next year.

Pupil Progress Records

Hopefully everyone has managed to open and read their child's Pupil Progress Record. Please email documents@coedglasprimary.co.uk if you are having difficulty. Please check your junk emails.

If you have changed your email address recently, please email frontdesk@coedglasprimary.co.uk to let us know so that we can resend the Pupil Progress Record.

Applying for Free School Meals:

With the introduction of Universal Free School Meals fewer people are applying for Free School Meals. **You may be entitled to Free School Meals which carry other benefits for your child.**

In Wales, eligibility for free school meals can unlock additional support beyond just the meals themselves. This includes the **School Essentials Grant**,

- helps with costs like school uniform, stationery, and sports kit.
- Schools receive extra funding to help towards costs of trips such as Storey Arms and funding towards music lessons
- Additionally, there are wider support programs like the Holiday Activity and Food Programme.

The link below will give you more information and you can start your application.

<https://www.gov.wales/free-school-meals-information-parents-and-carers>

Last few dates:

- Tuesday 15th July Piano, Violin concert for families am/Ukulele concert for families pm
- Wednesday 16th July Y6 Coed Glastonbury leavers event
- Wednesday 16th July Nursery Graduations
- Friday 18th July Y6 Leavers Assembly & Awards

Thank you to Miss Davies for organising a great football tournament for our Y5 & 6 girls and boys teams. Both teams showed great sportsmanship and proudly represented our school.

Aladdin!

A huge thank you to the Y5/6 team, Mrs Coburn for creating an amazing backdrop and every member of staff who has helped along the way. The Y6 children were brilliant and will have lasting memories of their final couple of weeks in primary school.



Attendance:

Year to date: 92.2%

Lateness: 1,400 late marks this year

Below you can see what different percentages of attendance looks like in terms of days missed during just one school year. If a child has consistently low attendance over a number of years the impact on their education and the progress they make is enormous. Wherever possible please book holidays during the school holidays. **Holidays will only be authorised for attendance over 95%.**

Number of days missed in one school year

5 days off = 97%

10 days off = 95%

20 days off = 90%

30 days off = 85%

40 days off = 80%

50 days off = 75%

60 days off = 70%

70 days off = 65%

INSET days for 2025-26

Monday 1st September

Tuesday 2nd September

Friday 24th October

Monday 5th January 2026

Friday 13th February

Monday 20th July

And finally,

Dear Year 6,

As you take your final steps through the doors of Coed Glas Primary, we want you to know how proud we are of each and every one of you. You've grown into kind, curious, and resilient young people, and now it's time to spread your wings and soar into the exciting world of high school. Go and shine brightly - you will always be part of the Coed Glas family!

Have a lovely summer everyone. We look forward to seeing all the children and how much they have grown in September!

Diolch,

A handwritten signature in black ink, appearing to read 'Sophie Notley', with a stylized, cursive script.

Sophie Notley

Headteacher

