



COED GLAS PRIMARY SCHOOL

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Headteacher: Mrs Sophie Notley

16th September 2024

Dear Parents/Carers,

Miss Drew is currently working part-time to support her son. During this time Miss Westgarth, who is a qualified teacher, will be teaching the children in the afternoons. Miss Westgarth has done lots of supply teaching at Coed Glas and knows the routines of school as well as understanding the way in which we manage wellbeing and behaviour. Miss Westgarth also spent some time in Mr Chin-Adams' class during the last half term of the summer so she is familiar with the children.

Hopefully Miss Drew will be able to return to work on a full time basis in the next few weeks.

Thank you to everyone for your understanding and support. Please come and speak with Miss Shapley and I if you have any questions.

Diolch,

Sophie Notley

Headteacher